

## General rules for visiting the territory of the production facility:

1. It is allowed to visit the territory of VKG production facility only accompanied by a representative of the group;

2. It is not allowed to take photos on the territory without the consent of the VKG representative;

3. It is not allowed to enter the territory of the company on one's own vehicles (cars, motor cycles, scooters) without a special permit; The speed of motor vehicles on theterritory of Viru Keemia Grupp AS and its subsidiaries must not exceed 20 km/h.

The distance between moving vehicles must be at least 10 metres;

4. Only the children older than 16 years old are allowed to take part in excursions to the equipment located on the territory of the production facility of VKG. Younger visitors to the territory are the production facility of VKG. Younger visitors to the territory are not allowed to leave the bus and visit the operating equipment.

5. In the production facilities of the group, it is forbidden:

- To approach operating machines and equipment;
- To go behind protective fencing;
- To look up when standing under pipe racks or nearby (chemical substance may get into your eyes);
- To press any control buttons on the equipment;
- To look at the arc-light of electric arc welding without a protective mask;
- To drink water in unknown places and from unknown glasses/cups etc.;
- To smoke and drink alcoholic drinks;
- To move in the zone of operation of construction or other lifting equipment, to stand or walk under the crane when it's in operation;
- To hand one's own access permit to other people for entering or leaving the territory of the company;
- To remove the company's property from the territory without a relevant permit;
- To separate from the excursion group.

6. On the territory of the production facility, one should:

- Always wear a protective helmet;
- Pay attention to warning, forbidding, and mandatory signs and do what they tell one to do;
- To move only along pathways; if there are no any, to move along the left-side shoulder;
- To use light reflectors when moving along the road under the conditions of bad visibility or when it's dark;
- To go across railways at right angle only in places that are meant for crossing it, making sure that it is safe;
- To enter and leave the territory only through the checkpoint entrance/exit, using an access permit.

7. Acting in emergency situations:

- If there is fire, or an accident has taken place, call emergency number **112** and inform the operator about the emergency situation by phone **number 334 2216, 334 2217**, or by the phone of the in-house guarding unit **+ 372 525 4900**;
- If you have suffered injuries or don't feel weel, you can get help from the health care station on the territory of VKG production facility (it is located at the main checkpoint).